



United Security Assurance Company of Pennsylvania

Fax Transmittal Cover Sheet New Business Submission Form/Fax Application

TO: USA New Business

FAX: 888-976-5969

USE ONLY FOR Faxed Applications and New Business Documents. **NOTE:** Applications faxed to the wrong number could cause processing delays. Verify the correct facsimile number is dialed to protect the privacy of the information. Please send one application per cover sheet.

AGENT INFORMATION *(Required)*

NAME:	PRODUCER WRITING #:
PHONE:	FAX:
DATE:	NUMBER OF PAGES: (plus cover)
COMMENTS:	

PROCEDURES

Fax your application to our dedicated, toll-free fax number: **888-976-5969** from your computer or fax machine.

Here's what you need to know:

- Applications must be completed, clean, and legible – if we are not able to read the information, we will contact you and may need for you to mail the original application
- Be sure to keep the original copy of the application for your files
- Fax the client's voided check with a signed authorization for bank draft or a signed credit card authorization (LSS/Select plans only)
- We will also accept faxed applications with initial premium checks mailed
- We will deduct 2 months premium and the one-time \$25.00 policy fee from your client's account after policy has been issued and we've received the policy delivery receipt

The information contained in this facsimile transmission is intended only for the use of the individual or entity named above and may contain information that is privileged or confidential. If the reader of this message is not the intended recipient, or the employee or agent responsible to deliver it to the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this communication is strictly prohibited. Receipt by anyone other than the intended recipient is not a waiver of any attorney-client or work-product privilege. If you have received this communication in error, please notify us immediately at the following number: 800-872-3044.